



Procuring Entity

INFOTECH ENGINE OF M.P.

REQUEST FOR PROPOSAL

Selection of an agency to deploy a multidisciplinary team of AI/ML, data science, and data engineering professionals.

RFP No.: RPF/240/2026/07

Issuing Authority

Procuring Entity Address

8 Jul 2026, 10:01 hrs

1. Disclaimer

Selection of an agency to deploy a multidisciplinary team of AI/ML, data science, and data engineering professionals. The agency will support the State AI Mission through use case identification, solution architecture, data engineering, model deployment, and capacity building.

Project location: Madhya Pradesh

Contract duration: 35 months

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2. Notice Inviting Tender

Invitation

The sad sadsa sad s hereby invites electronic bids through the e-procurement portal from eligible and experienced agencies for the Selection of an agency to deploy a multidisciplinary team of AI/ML, data science, and data engineering professionals. (Tender Ref No: 3324324). The objective of this procurement is to engage a specialized agency to deploy a multidisciplinary team of professionals to provide technical, advisory, and program management support for the State AI Mission in Bhopal.

The selected agency will be responsible for a comprehensive scope of services including, but not limited to, AI use case identification, solution architecture, data engineering, model deployment, MLOps, and capacity building. The engagement aims to facilitate the design, development, and scaling of AI/ML-based solutions to strengthen governance frameworks and enhance public service delivery through data-driven decision-making.

Bidding is open to agencies that meet the technical and financial eligibility criteria as specified in the Request for Proposal (RFP). The procurement process shall be conducted in a transparent manner in accordance with the prevailing procurement guidelines of the RPF for software development.

Key Information

The following table provides a summary of the key tender details. For exhaustive details regarding eligibility, evaluation methodology, and technical specifications, bidders are directed to refer to the complete RFP document.

Note: The information provided below is for quick reference only. In case of any discrepancy between this summary and the detailed RFP document, the provisions of the RFP document shall prevail.

Submission and Communication

The bidding process shall be conducted entirely through the online e-procurement portal. Bidders are required to submit their bids in a two-cover format (Technical Bid and Financial Bid) as per the instructions provided in the RFP.

The submission process must adhere to the following requirements:

- Bidders must ensure that all required documents, including EMD and technical certifications, are uploaded in the prescribed formats before the 17 Jul 2026, 10:02 hrs.
- The Technical Bid must contain all qualifying documents, including proof of turnover, experience, and mandatory certifications (ISO 27001 or ISO 42001).
- The Financial Bid must be submitted in the prescribed BOQ format separately from the Technical Bid.
- Failure to comply with the two-cover submission requirement may lead to the rejection of the bid.

All communications, including requests for clarification and the issuance of any corrigenda, will be managed through the e-procurement portal. Bidders are advised to monitor the portal regularly for updates. No physical communications or hard copies of bids will be accepted. Any queries regarding this tender must be submitted through the official portal before the 24 Jul 2026, 10:02 hrs.

3. Abbreviations & Definitions

The following abbreviations and definitions apply throughout this RFP unless the context requires otherwise.

Term	Definition
RFP	Request for Proposal, i.e. this bidding document and all its annexures, corrigenda and addenda.
Procuring Entity	The authority inviting this tender and awarding the resulting contract.
Bidder / Agency	Any firm, company, or agency participating in this procurement process.
EMD	Earnest Money Deposit submitted by the bidder as bid security.
PBG	Performance Bank Guarantee furnished by the successful bidder as performance security.
LoA / Work Order	Letter of Award / Work Order issued to the successful bidder.
L1	The lowest evaluated responsive financial bid.
Portal	The designated e-procurement portal on which this tender is published and bids are submitted.
DSC	Digital Signature Certificate used to sign the electronic bid.
Authorised Signatory	The person holding a valid Power of Attorney to bind the bidder to this bid and the resulting contract.

4. Schedule of RFP

Bid Submission Deadline	30 days
Bid Validity (Days)	90

EMD Amount (INR)	2000000
Estimated Value (INR)	200000000
Project Location	Madhya Pradesh
Contract Duration (Months)	35

5. Project Profile & Background Information

About the Procuring Entity

The sadhsadsa sad s, acting under the Government of Bhopal, is the nodal agency responsible for spearheading the State AI Mission. The sadhsadsa sad s is dedicated to driving digital transformation and technological advancement within the State, ensuring that emerging technologies are leveraged to improve governance and public service delivery.

Under the aegis of the State AI Mission, the sadhsadsa sad s aims to establish a robust institutional and technical framework for the adoption and scaling of Artificial Intelligence (AI), Machine Learning (ML), and Advanced Data Analytics across diverse government functions and departments.

Project Context

To operationalize the vision of a data-driven governance model, the sadhsadsa sad s intends to establish a specialized technical capability to support the end-to-end lifecycle of AI initiatives. This project, titled "Selection of an agency to deploy a multidisciplinary team of AI/ML, data science, and data engineering professionals." (3324324), involves the selection of a specialized agency to deploy a multidisciplinary team of professionals to provide technical, advisory, and program management support.

The engagement is necessitated by the requirement to move beyond isolated pilot projects toward a scalable, secure, and sustainable AI ecosystem. The selected agency will support the State AI Mission through use case identification, solution architecture, data engineering, model deployment, and capacity building within Bhopal. The project is expected to span a duration of 35 and is estimated to be of 50,00,000 value.

The scope encompasses several critical functional domains, including but not limited to:

- Cognitive Analytics & Decision Intelligence
- Computer Vision & Multimodal AI
- Document Intelligence & Conversational AI (Chatbots)
- Generative AI, LLMs, and RAG pipelines
- Data Engineering, MLOps, and Anomaly Detection

Objectives

The primary objective of this engagement is to empower the State Government with advanced analytical capabilities. The specific objectives of the project are as follows:

1. To identify and prioritize high-impact AI/ML use cases through stakeholder consultations and feasibility assessments to transform governance frameworks.
2. To design and develop enterprise-grade solution architectures, including Predictive Analytics, NLP, Computer Vision, and Generative AI/LLM-based models.
3. To establish robust data engineering pipelines (ETL/ELT), data governance frameworks, and MLOps lifecycles for sustainable model monitoring and retraining.
4. To facilitate the seamless integration of AI/ML models into existing enterprise systems, dashboards, and departmental platforms to enhance public service delivery.
5. To build institutional capacity through structured training programs and the creation of knowledge repositories for departmental users and stakeholders.
6. To provide technical and bid process advisory, including assisting in the drafting of RFPs and technical specifications for subsequent AI-related procurements.

6. Pre-Qualification Criteria

S.No	Type	Criteria	Requirement	Mandatory
1	Turnover	Average annual turnover	Average annual turnover of at least ₹20 Crores in the last three financial years (2022-23 to 2024-25) and a positive net worth.	Yes
2	Experience	Technical Experience	Successful completion of end-to-end AI/ML/Data Analytics projects (after April 1, 2020) meeting specific value thresholds.	Yes
3	Certificate	Certifications	Mandatory ISO 27001 or ISO 42001 certification.	Yes

7. Technical Evaluation Criteria

S.No	Evaluation Criterion	Description	Max Marks
1	Technical evaluation score	Technical proposal scored out of 100 across the tender-specific dimensions (for example: company profile & financial strength, relevant project experience, approach & methodology, and team / presentation). Only bidders meeting the minimum qualifying marks proceed to commercial opening (the qualifying mark is set on the evaluation scheme).	100
Total			100

Scheme Name	Imported evaluation scheme
Official Ranking Method	QCBS — Technical + Financial weighted score
Minimum Qualified Bidders	3

Commercial Opening Rule	Only Technically Qualified
Tie-breaker Rule	None
QCBS Weights	Technical 70% / Financial 30%
Assistant Scoring	Enabled

8. Overall Evaluation

The evaluation will be carried out in a two-cover process comprising a Technical Bid and a Financial Bid. The Technical Bids of only those bidders who satisfy all pre-qualification criteria will be evaluated by the Technical Evaluation Committee against the Technical Evaluation Criteria specified in this RFP.

Bidders securing a technical score of 70 marks or above out of 100 shall be declared technically qualified. The Financial Bids of only technically qualified bidders will be opened on the notified date and time.

The contract will be awarded to the technically qualified bidder quoting the lowest total financial bid (L1). In the event of a tie between two or more L1 bidders, the bidder with the higher technical score shall be ranked first. Financial bid values, comparative pricing, and rankings shall remain confidential until the authorized financial opening stage.

Purchase preference, if any, shall be extended to eligible Micro and Small Enterprises and to entities qualifying under prevailing Government procurement policies, as applicable on the date of bid submission.

9. Scope of Work

9.1 Project Scope

The selected bidder shall deliver the complete scope of work covering all functional, technical, quality, and integration requirements specified in this RFP. The scope includes requirement validation, planning, execution, quality assurance, handover, and support for the contract period, as applicable to this tender.

- Conduct a detailed requirement study and prepare a requirements specification for the Procuring Entity's sign-off.
- Execute and deliver the scope on the infrastructure or at the locations specified by the Procuring Entity.
- Integrate or coordinate with identified systems, agencies, or stakeholders as specified in this RFP.
- Comply with applicable standards and guidelines and remediate observations before acceptance.

9.2 Deliverables and Timelines

The selected bidder shall deliver the following milestones within the timelines indicated, calculated from the date of issue of the work order:

Milestone	Deliverable	Timeline
M1	Project inception report and approved project plan	T + 2 weeks
M2	Requirements specification sign-off	T + 6 weeks
M3	Execution / development and integration complete	T + 16 weeks
M4	Acceptance testing and quality clearance	T + 20 weeks
M5	Go-live / commissioning and commencement of operations and maintenance	T + 24 weeks

9.3 Implementation Team

The bidder shall deploy a dedicated project team with the roles and qualifications proposed in the technical bid. Key personnel shall not be replaced without prior written approval of the Procuring Entity, and any approved replacement must have equivalent or higher qualifications and experience.

9.4 Training and Knowledge Transfer

Where applicable, the bidder shall conduct structured role-based training for the Procuring Entity's users, administrators, and staff, including training material, user manuals, and standard operating procedures. Refresher training shall be conducted as specified during the operations and maintenance phase.

9.5 Warranty, Operations and Maintenance

Where applicable, the bidder shall provide comprehensive warranty and operations and maintenance support for the entire contract period, covering defect resolution, updates, performance maintenance, helpdesk support, and periodic reporting against the service levels specified in this RFP.

9.6 Exit Management

At the end of the contract period or upon earlier termination, the bidder shall provide complete exit management support, including handover of deliverables, documentation, data, credentials, and licenses, along with knowledge transfer to the Procuring Entity or its designated agency over a transition period specified in the contract, without any additional cost.

10. SLA Deliverables and Penalties

S.No	Service Level Parameter	Requirement	Measurement	Penalty
1	Manpower Deployment	Deployment of the complete multidisciplinary team (AI/ML, Data Science, and Data Engineering professionals) as per the approved staffing	Actual vs. Planned headcount deployment verified through monthly attendance and resource allocation reports.	0.5% of the monthly professional fee per week of delay, subject to a maximum cap of

S.No	Service Level Parameter	Requirement	Measurement	Penalty
		plan within the stipulated mobilization period.		5% of the annual contract value.
2	Project Milestone Delivery	Timely completion of key phases including Use Case Identification, Solution Architecture, and Model Deployment as per the agreed project roadmap.	Submission and formal acceptance of deliverables/milestone reports by the State AI Mission authority.	1% of the milestone value per week of delay in delivery, subject to a maximum cap of 10% of the total contract value.
3	Incident Response Time (Critical/High)	Immediate acknowledgement and commencement of troubleshooting for critical failures in deployed AI/ML models or data pipelines.	Logged timestamp of incident reporting vs. timestamp of initial response in the incident management system.	0.25% of the monthly service fee per incident of non-compliance, subject to a maximum cap of 5% of the monthly fee.
4	Service Availability (Data Pipelines/Models)	Maintenance of high availability for deployed production-level models and automated data engineering workflows.	Percentage of uptime calculated monthly based on system monitoring logs.	Pro-rata deduction of the monthly service fee based on downtime duration, subject to a maximum cap of 10% of the monthly fee.
5	Quality of Deliverables (Technical Documentation)	Provision of comprehensive technical documentation, including model architecture, data lineage, and capacity building modules.	Review and approval process by the technical committee against predefined documentation standards.	0.5% of the relevant milestone payment per instance of significant revision required, subject to a maximum cap of 5% of the milestone value.

The aggregate penalty under all service level parameters shall not exceed 10% of the total contract value. Persistent breach of service levels beyond two consecutive review periods shall constitute a material breach entitling the Procuring Entity to invoke the performance bank guarantee and/or terminate the contract.

11. Instructions to Bidders

11.1 Bid Preparation and Submission

Bidders must prepare and submit their bids in accordance with the requirements specified in this RFP. The bidding process shall be conducted through the online e-procurement portal of sadsadsa sad s. Bids must be submitted in two distinct electronic covers: Technical Bid and Financial Bid.

- **Technical Bid:** This cover shall contain all documents required to demonstrate the bidder's eligibility, technical capability, and compliance with the scope of work, including mandatory certifications such as ISO 27001 or ISO 42001, and evidence of technical experience in AI/ML/Data Analytics projects.
- **Financial Bid:** This cover shall contain only the financial components, including the price schedules and any other commercial terms, as specified in the BOQ/Price Bid format. No technical information or qualifying documents shall be included in the Financial Bid.
- **Submission Deadline:** All bids must be uploaded on or before the 17 Jul 2026, 10:02 hrs as specified in the Schedule of RFP. Late submissions will be summarily rejected.
- **Language:** All communications, documents, and bid submissions shall be in English.

Bidders are advised to ensure that all uploaded documents are legible and that the electronic files are not password protected, which may lead to rejection during the opening process.

11.2 Tender Fee and EMD

Bidders are required to comply with the payment of the Tender Fee and the submission of the Earnest Money Deposit (EMD) as per the following terms:

The Tender Fee, if applicable, is non-refundable and must be paid as per the instructions provided in the Schedule of RFP. The EMD of 20,00,000 must be submitted in the prescribed format and mode (e.g., Bank Guarantee or online transfer) as detailed in the RFP. Failure to submit the EMD in the correct format or the submission of an insufficient amount will result in the rejection of the bid.

11.3 Pre-Bid Meeting and Clarifications

The sadsadsa sad s may, at its discretion, conduct a pre-bid meeting to address queries from prospective bidders. The details regarding the date, time, and venue (or virtual link) of the pre-bid meeting shall be notified in the Schedule of RFP.

1. All queries or requests for clarification must be submitted in writing to the sadsadsa sad s via the official communication channel specified in the RFP.
2. The deadline for submission of queries is 24 Jul 2026, 10:02 hrs.
3. The responses to all queries will be consolidated and issued as a formal 'Clarification Note' or 'Corrigendum' through the e-procurement portal.
4. The responses provided by the sadsadsa sad s shall form an integral part of the RFP and shall be binding on all bidders.

11.4 Bid Opening and Evaluation

The opening of bids shall be conducted in the following stages as per the prescribed procedure:

1. Technical Bid Opening: The Technical Bids shall be opened on 17 Jul 2026, 10:02 hrs in the presence of the bidders or their authorized representatives who choose to attend. Only those bidders whose technical bids meet the mandatory eligibility criteria (including turnover, certifications, and experience) will be considered for further evaluation.
2. Technical Evaluation: The Procuring Entity will evaluate the technical proposals based on the criteria specified in the RFP. This includes assessing the proposed multidisciplinary team (Project Manager, AI/ML Engineers, etc.), the agency's expertise in domains like Generative AI and MLOps, and overall technical approach.
3. Financial Bid Opening: The Financial Bids of only those bidders who have successfully cleared the technical evaluation shall be opened on 24 Jul 2026, 10:02 hrs.

The evaluation process will be conducted in a transparent manner, and the sadsadsa sad s reserves the right to accept or reject any bid without assigning any reason.

11.5 Grounds for Rejection

The sadsadsa sad s reserves the right to reject any or all bids without assigning any reason. Specific grounds for rejection include, but are not limited to:

- Incomplete Bid: Failure to submit all required documents or mandatory forms as specified in the RFP.
- Non-compliance with EMD/Tender Fee: Submission of an incorrect EMD amount, incorrect format, or failure to pay the Tender Fee.
- Conditional Bids: Any bid that contains conditions, reservations, or modifications to the terms and conditions of the RFP shall be rejected.
- Failure to meet Eligibility: Failure to meet the minimum average annual turnover of 50,000 or failure to provide mandatory ISO certifications.
- Discrepancies: Any material discrepancy or misrepresentation of facts found in the bid documents.
- Late Submission: Any bid received after the 17 Jul 2026, 10:02 hrs.

11.6 Award of Contract

The contract shall be awarded to the successful bidder (hereinafter referred to as the 'Selected Agency') through the following process:

1. Issuance of Letter of Intent (LoI): Following the completion of the evaluation process, the sadsadsa sad s will issue a Letter of Intent to the successful bidder.
2. Execution of Agreement: The Selected Agency shall execute a formal Contract Agreement with the sadsadsa sad s within the timeframe specified in the LoI, incorporating all terms and conditions of the RFP.
3. Performance Security: The Selected Agency may be required to submit a Performance Bank Guarantee (PBG) as specified in the RFP prior to the signing of the contract.
4. Commencement of Services: The contract period of 35 shall commence from the date of issuance of the Work Order or as otherwise specified in the agreement.

☐	Document	Format	Mandatory
	GENERAL & MANDATORY		
☐	Bid submission letter (digitally signed)	PDF	Yes
☐	EMD payment receipt or instrument	PDF	Yes
☐	Financial bid (separate sealed cover / portal format only)	Portal	Yes
	COMPANY & LEGAL		
☐	Certificate of Incorporation / Registration Certificate	PDF	Yes
☐	Non-blacklisting declaration on non-judicial stamp paper	PDF	Yes
☐	Power of attorney for the authorised signatory	PDF	Yes
	STATUTORY REGISTRATIONS		
☐	GST registration certificate	PDF	Yes
☐	PAN card of the entity	PDF	Yes
	AVERAGE ANNUAL TURNOVER		
☐	Audited financial statements for the last 3 financial years	PDF	Yes
☐	CA certificate stating year-wise turnover and net worth	PDF	Yes
	TECHNICAL EXPERIENCE		
☐	Work orders with completion certificates for similar projects	PDF	Yes
	CERTIFICATIONS		
☐	Quality certifications (ISO 9001, ISO/IEC 27001, or CMMi)	PDF	Optional
	TECHNICAL EVALUATION SCORE		
☐	Technical proposal	PDF	Yes

11.7 Bid Validity

Bids shall remain valid for a period of 250 from the 17 Jul 2026, 10:02 hrs. During this period, the bidder shall be bound by the bid and shall not withdraw or modify their bid. If the bidder withdraws their bid before the expiry of the validity period, the sadsadsa sad s reserves the right to forfeit the EMD.

12. Submission of Proposal

Cost and Language of Bidding

The bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring Entity shall in no case be responsible or liable for those costs regardless of the conduct or outcome of the bidding process. The bid and all correspondence and documents relating to the bid shall be written in English.

Two-Cover Online Submission

Bids shall be submitted online only, through the designated e-procurement portal, in two separate covers — a Technical Cover (pre-qualification and technical documents) and a Financial Cover (price bid in the prescribed format). The financial cover shall remain sealed until technically qualified bids are opened at the financial-opening stage. No offline, physical, e-mail or fax bids shall be accepted.

Registration and Digital Signature

Bidders must be registered on the portal and must hold a valid Class-II/Class-III Digital Signature Certificate (DSC) in the name of the authorised signatory. The bid, including all uploaded documents, shall be digitally signed. Bidders are advised to complete registration and DSC mapping well before the submission deadline.

Preparation and Submission of Bids

The bidder shall prepare the bid strictly as per the formats and instructions in this RFP, upload all required documents in legible form, and submit the bid on the portal on or before 17 Jul 2026, 10:02 hrs. A bid may be modified or withdrawn online before the deadline; no modification or withdrawal shall be permitted thereafter. Bids received after the deadline shall be rejected by the system.

Alternative or Conditional Bids

Alternative bids and conditional bids shall not be entertained. A bidder shall submit only one bid; submission of more than one bid by the same bidder (directly or through an associate) may result in rejection of all such bids.

Assistance to Bidders

For queries relating to the scope of work, bidders may seek clarifications as per the pre-bid process defined in this RFP. For queries relating to the operation of the e-procurement portal, bidders may contact the portal help-desk. All corrigenda, addenda and clarifications shall be published only on the portal, and bidders are responsible for checking it regularly.

13. Opening of Proposals

Opening and Evaluation of Proposals

Technical covers shall be opened online on the notified date in the presence of an evaluation committee constituted by the Procuring Entity. Each bid shall first be examined for responsiveness and completeness, then evaluated against the pre-qualification and technical criteria set out in this RFP.

Only bidders who meet the pre-qualification criteria and secure the qualifying technical score shall be considered technically qualified.

Clarifications and Determination of Responsiveness

During evaluation, the Procuring Entity may seek written clarifications from bidders, which shall not change the substance or price of the bid. A bid that is substantially responsive shall not be rejected for a minor, non-material non-conformity, provided such non-conformity does not affect the relative standing of the bidders. The decision of the Procuring Entity on responsiveness shall be final.

Financial Opening and Award

The financial covers of only the technically qualified bidders shall be opened at the financial-opening stage, and evaluation and ranking shall be carried out strictly in accordance with the evaluation scheme defined in this RFP. The successful bidder shall be issued a Letter of Award / Work Order, and the outcome shall be published on the portal.

Right to Accept or Reject

The Procuring Entity reserves the right to accept or reject any or all bids, to annul the bidding process, or to reject all bids at any time prior to award, without assigning any reason and without incurring any liability to the affected bidders.

Corrupt and Fraudulent Practices

The Procuring Entity requires that bidders observe the highest standard of ethics during the procurement and execution of the contract. Any corrupt, fraudulent, collusive or coercive practice shall lead to rejection of the bid, forfeiture of EMD, and may attract debarment/blacklisting and other action as per applicable rules.

Sub-Contracting and Confidentiality

The successful bidder shall not sub-contract or assign the whole or any part of the contract without the prior written consent of the Procuring Entity. The bidder shall treat all information received in connection with this RFP and the contract as confidential and shall not disclose or use it for any purpose other than performing the contract.

14. General Terms and Conditions

Signing of Contract

The successful bidder shall furnish the Performance Bank Guarantee and execute the contract agreement within the period specified in the Letter of Award. Failure to agree to the terms and conditions or to sign the contract within the stipulated period shall constitute sufficient grounds for annulment of the award and forfeiture of the EMD/PBG.

Governing Law and Jurisdiction

This RFP and the resulting contract shall be governed by and construed in accordance with the laws of India. The courts at the seat of the Procuring Entity shall have exclusive jurisdiction over all matters arising out of or relating to this RFP and the contract.

Taxes and Duties

All applicable taxes, duties, cess and statutory levies shall be borne by the bidder unless expressly stated otherwise. GST, where applicable, shall be paid at the prevailing rate against a valid tax invoice. The bidder shall hold a valid GSTIN and PAN and comply with all statutory registration and filing requirements.

Force Majeure

Neither party shall be liable for any failure or delay in performance caused by an event of force majeure — such as an act of God, natural calamity, fire, war, riot, epidemic/pandemic, or a change in law — that is beyond its reasonable control. The affected party shall notify the other in writing within a reasonable period and use best efforts to resume performance.

Termination

The Procuring Entity may terminate the contract, in whole or in part, for default if the bidder fails to perform its obligations, or for convenience by giving prior written notice. Upon termination for default, the Procuring Entity may invoke the Performance Bank Guarantee and procure the balance work at the risk and cost of the defaulting bidder.

Settlement of Disputes

The parties shall first attempt to resolve any dispute amicably through mutual consultation. Failing amicable settlement, the dispute shall be referred to arbitration under the Arbitration and Conciliation Act, 1996, before a sole arbitrator appointed by the Procuring Entity; the seat of arbitration shall be the seat of the Procuring Entity and proceedings shall be conducted in English.

Limitation of Liability and Indemnity

Save for liability arising from gross negligence, wilful misconduct, or breach of confidentiality/IP obligations, the aggregate liability of the bidder under the contract shall be limited to the total contract value. The bidder shall indemnify the Procuring Entity against third-party claims arising from the bidder's acts, omissions or infringement of intellectual property rights.

Exit Management

On expiry or termination of the contract, the bidder shall provide reasonable transition assistance, hand over all data, documentation, deliverables and knowledge to the Procuring Entity or its nominated agency, and shall not do anything that impairs the continuity of services during the exit period.

15. Contract Period and Payment Terms

Period of Contract

The contract shall be valid for 35 from the date of the Work Order, extendable at the sole discretion of the Procuring Entity on the same terms and conditions (or with mutually agreed revisions) subject to satisfactory performance.

Payment Terms

Payments shall be released against achievement of the milestones / service periods defined in the scope of work and SLA, on submission of a valid tax invoice and the deliverables/reports due for that period, and after certification by the Procuring Entity. Payments are subject to deduction of applicable taxes at source and any penalties levied under the SLA.

Invoicing and Deductions

- Invoices shall be raised in the name of the Procuring Entity with the correct GST particulars.
- No advance payment shall be made unless expressly provided for in this RFP against an equivalent bank guarantee.
- Statutory deductions (TDS, GST-TDS, etc.) shall be made as per applicable law.
- Penalties, liquidated damages and recoveries, if any, shall be adjusted against the payable amount or the Performance Bank Guarantee.

16. Financial Bid – Price Schedule

This Price Schedule is the financial bid format and must be submitted in Cover 2 only. Bidders shall quote firm, all-inclusive unit rates in Indian Rupees (INR) for every line item below. Goods and Services Tax (GST) shall be shown separately in the column provided; all other taxes, duties, levies, transport, insurance, and incidental charges shall be deemed included in the quoted unit rates.

The Procuring Entity shall fill the item description, unit, and estimated quantity for each line based on the scope of this tender; bidders shall fill only the unit rate and the resulting amount. The total of the Amount column shall be the basis for least-cost (L1) evaluation. Quoting any financial figure in the technical bid (Cover 1) shall lead to rejection of the bid.

S.No	Item Description	Unit	Quantity	Unit Rate (INR)	GST %	Amount (INR)
1	Primary deliverable / supply line item as per the scope of work (replace with the actual item).	Nos	1	0	18	0
2	Operations, maintenance, or support for the contract period, where applicable.	Month	12	0	18	0

17. Forms

Annexure - 1

Form 1: Bid Submission Letter

Formal letter of intent to participate in the tender process.

Full Name of Bidder/Agency *	
Bid Reference Number *	
Date of Submission *	
Name of Authorized Signatory *	
Authorized Signature *	

Annexure - 2

Form 2: Bidder Profile

General information about the bidding agency.

Company Registration Number *	
Registered Office Address *	
Number of Years in Operation *	
Primary Contact Person Name *	
Contact Email Address *	

Annexure - 3

Form 3: Turnover/Financial Capability Certificate

Declaration of average annual turnover for the last three financial years.

Turnover for FY 2021-22 (INR) *	
Turnover for FY 2022-23 (INR) *	
Turnover for FY 2023-24 (INR) *	
Name of Statutory Auditor *	
Auditor/Company Signature *	

Annexure - 4

Form 4: Technical Experience Statement

Details of similar work orders executed in AI/ML and Data Science domains.

Client Project Name *	
Client Organization Name *	
Brief Scope of Work (AI/ML/Data Engineering) *	
Project Value (INR) *	
Completion/Status Date *	

Annexure - 5

Form 5: Non-Blacklisting Declaration

Self-declaration confirming the agency is not blacklisted by any government body.

Declaration Statement *	
Date of Declaration *	
Name of Signatory *	
Official Seal/Signature *	

Annexure - 6

Form 6: Manpower Deployment Plan

Proposed team composition for the State AI Mission.

Total Number of Professionals to Deploy *	
Number of AI/ML Experts *	
Number of Data Engineers *	
Number of Data Scientists *	
Proposed Deployment Timeline *	

18. Annexures

The annexures listed in this section form an integral part of this RFP. Bidders must submit each applicable annexure in the prescribed format, digitally signed by the authorized signatory. Annexures submitted in any other format are liable to be rejected.

Annexure - 7

Power of Attorney

Power of attorney to be executed on non-judicial stamp paper of appropriate value, authorizing the signatory to sign and submit the bid, participate in meetings, provide clarifications, and execute the agreement on behalf of the bidder entity.

Name of the Executant Entity *	
Name and Designation of the Attorney *	
Date of Board Resolution / Authorization *	
Place of Execution *	
Date of Execution *	
Signature of Executant with Witness Details *	

Pre-Contract Integrity Pact

The bidder commits to take all measures necessary to prevent corrupt practices, unfair means, and illegal activities during any stage of the bid process or contract execution. The bidder shall not offer, promise, or give any undue advantage to any official of the Procuring Entity or the Government, and shall disclose any payments made or proposed to be made to agents or intermediaries in connection with this bid.

Breach of this integrity pact shall entitle the Procuring Entity to reject the bid, forfeit the EMD or performance guarantee, terminate the contract, and debar the bidder from future procurements, without prejudice to any criminal proceedings under applicable law.

Bidders shall submit pre-bid queries in the following format only, in editable spreadsheet form, on or before the last date for receipt of queries.

S.No	RFP Page No.	Clause / Section No.	Clause as in RFP	Query / Clarification Sought

Bidders shall complete the following checklist and enclose the referenced documents, in the given order, in the Technical Cover.

S.No	Document / Requirement	Enclosed (Yes/No)	Page No. in Bid
1	Bid Cover Letter (Annexure format)		
2	EMD in the prescribed form (or valid exemption)		

S.No	Document / Requirement	Enclosed (Yes/No)	Page No. in Bid
3	Certificate of Incorporation / Registration, GSTIN and PAN		
4	CA-certified Turnover and Net Worth certificate		
5	Work-order/completion certificates for cited experience		
6	Self-declaration of non-blacklisting		
7	Power of Attorney for the authorised signatory		
8	CVs and deployment plan for proposed key personnel		

Bidders shall furnish the organisation and contact details of the officials authorised to deal with this bid.

Field	Details
Name of the bidding firm	
Registered office address	
Year of incorporation / registration	
GSTIN / PAN	
Name and designation of authorised signatory	
Contact number and e-mail (authorised signatory)	
Name and contact of nodal / contact person for this bid	

A Curriculum Vitae in the following format shall be enclosed for each proposed key personnel, signed by both the individual and the authorised signatory.

Field	Details
Name and proposed role	
Qualifications (degree, institution, year)	
Total relevant experience (years)	
Key assignments relevant to this scope	
Certifications, if any	
Declaration of availability for the contract period	

The bidder shall submit the following certificate of conformity on its letterhead, confirming acceptance of the RFP terms without deviation.

We hereby confirm that we have read and understood the terms, conditions, scope of work and specifications of this RFP, and that our bid conforms to all of them without any deviation, reservation or condition. We accept that any deviation may render our bid liable to rejection.

The financial bid shall be submitted online in the Financial Cover only, strictly in the price-schedule format provided. No financial figures shall appear anywhere in the Technical Cover; violation shall render the bid liable to rejection. All prices shall be quoted in Indian Rupees, inclusive of all costs and exclusive of GST (shown separately).

Without limitation to the other provisions of this RFP, a bid may be rejected, inter alia, on the following grounds.

- Bid not submitted online through the portal or received after the deadline.
- EMD not furnished in the prescribed form (where not exempt), or of insufficient amount/validity.
- Bid not digitally signed by the authorised signatory, or Power of Attorney not enclosed.
- Failure to meet a mandatory pre-qualification criterion.
- Financial figures disclosed in the Technical Cover.
- Conditional or alternative bid, or material deviation from the RFP terms.
- Submission of false, misleading or forged information or documents.
- Bidder blacklisted/debarred by any government entity as on the bid date.

For and on behalf of the Bidder

Signature

Name

Designation

Date

Company Seal

For and on behalf of the Procuring Entity

Signature

Name

Designation

Date

Office Seal